

## CLEANING LIST FOR TENANTS TO PERFORM UPON VACATING

### General:

- 1) Wash all windows inside and out in all rooms. Clean out window tracks.
- 2) Wash windowsills and curtain rods.
- 3) Wash inside and outside of front and back doors.
- 4) Clean out fireplace if applicable. If fireplace is gas, make sure you clean off the inside of the glass.
- 5) All marks must be washed off the walls. Remove all nails. Patching and touchup paint is to be done by a professional.
- 6) Wash all vinyl and tile floors.
- 7) All carpeting is to be vacuumed and professionally shampooed. A copy of the receipt is to be left on the counter or scanned and emailed to us as proof of carpet cleaning before the move out walk through. You may also request that we arrange to have this done and the cost will be deducted from your security deposit.
- 8) All trash must be removed from the premises.
- 9) Clean all blinds and wash or dry clean all drapes and valances.
- 10) Clean all light fixtures throughout unit and replace any burnt out bulbs.
- 11) Clean all vents and furnace filters.

### Kitchen:

- 1) Clean inside and out of dishwasher and range hood.
- 2) Scrub kitchen floor, including under the movable appliances.

### Refrigerator:

- 1) Wash inside of refrigerator with warm water.
- 2) Take out vegetable drawers and wash in warm water, dry and replace.
- 3) Wash and dry outside of refrigerator.
- 4) Move refrigerator out from wall and clean underneath. DO NOT TURN OFF!
- 5) Freezer must be defrosted and cleaned.

### Stove:

- 1) Remove racks and broiler pan, soak in hot water to clean, dry well.
- 2) Clean inside of oven, top of stove, under elements, pan drawer, exhaust fan, hood.
- 3) Remove lower drawer and clean under stove.
- 4) Wash and dry outside of stove.

### Cabinets and Drawers:

- 1) Wash cupboards inside and out. Remove any shelf paper.
- 2) Wipe out drawers with damp rag.
- 3) Clean sink and counter tops.

### Bathroom(s):

- 1) Wash down tile.
- 2) Clean bathtub, tile around the tub, sink, door and fixtures.
- 3) Clean inside and outside of toilet.
- 4) Clean the inside of medicine cabinet.
- 5) Wash mirror.
- 6) Scrub floor.
- 7) Clean off fan vents.

### Exterior:

- 1) Mow grass and weed beds.
- 2) Haul away all garbage.