

**ROOMMATE NOTICE TO VACATE and SECURITY DEPOSIT RELEASE FORM**

To: TAG Property Management LLC

Date: \_\_\_\_\_

This will serve as my written notice to vacate the premises located at:

\_\_\_\_\_  
(Address)

on \_\_\_\_\_

As of the above date, I will no longer be responsible for any damage or rent due on the property I am vacating. All responsibility is given to the remaining roommate(s):

\_\_\_\_\_  
(Name)\_\_\_\_\_  
(Name)\_\_\_\_\_  
(Name)\_\_\_\_\_  
(Name)I agree to release the total Security Deposit paid on the property in the amount of \$ \_\_\_\_\_  
to the above named remaining roommate(s).\_\_\_\_\_  
(Vacating Roommate's Signature)I/We agree that \_\_\_\_\_ (Vacating Roommate) is not responsible for  
any damage in the above property.\_\_\_\_\_  
(Remaining Roommate's Signature)\_\_\_\_\_  
(Remaining Roommate's Signature)\_\_\_\_\_  
(Remaining Roommate's Signature)\_\_\_\_\_  
(Remaining Roommate's Signature)

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**OFFICE USE ONLY**

Date Received by Manager \_\_\_\_\_

Manager's Signature \_\_\_\_\_